

2009 TENTATIVE CUT-OFF SCHEDULE

In an effort to provide the members of the bar with our cut-off schedule, I am publishing the tentative dates on which my office will be closing out each month. My office defines the cut-off date as the date in which all information must be entered into our system to be processed and the following date (check date) is the date on which checks are printed.

To ensure that my office has sufficient time to process all pleadings and claims for a particular month, please ensure that you have filed the necessary documents at least three (3) business days prior to the scheduled cut-off dates.

Cutoff

Thursday, January 29
Thursday, February 26
Tuesday, March 31
Thursday, April 30
Friday, May 29
Tuesday, June 30
Thursday, July 30
Monday, August 31
Wednesday, September 30
Thursday, October 29
Monday, November 30
Wednesday, December 30

Checks

Friday, January 30
Friday, February 27
Wednesday, April 1
Friday, May 1
Monday, June 1
Wednesday, July 1
Friday, July 31
Tuesday, September 1
Thursday, October 1
Friday, October 30
Tuesday, December 1
Thursday December 31